



NCFE Level 1 Certificate in Digital Skills

Qualification Number: 603/3129/X

LEVEL	DURATION	CREDITS	STUDY MODE	AWARDING BODY
Level 1	3-6 Months	15 Credits	Online / Distance	NCFE

COURSE OVERVIEW

A confidence-building introduction to everyday digital skills. You learn to find and use information, stay safe and secure online, communicate and collaborate, use word processing software and operate a computer, and use technology for your career. It is perfect for beginners and anyone getting back into work or study.

QUALIFICATION UNITS

- Find and use information
- Safety and security when using data and digital devices
- Communicating and collaborating online
- Using word processing software
- Using a computer
- Digital career development

ENTRY REQUIREMENTS

- Aged 16 or over
- Access to a computer or digital device
- Basic reading and writing in English
- Internet access for online study

PROGRESSION

- NCFE Level 2 Certificate in Digital Skills for Work
- Employment and apprenticeships
- Administration and customer-service roles
- Further Level 2 study

ASSESSMENT & CERTIFICATION

Assessed by a portfolio of applied assignments completed using digital tools. Internally assessed and externally quality assured by NCFE. Graded Achieved / Not Yet Achieved, with a pass required across all learning outcomes.

Flexible Payment Plans

0% interest instalments | PayPal | Klarna | pay in 3 or 5

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Trustpilot 4.9/5 ★★★★★

98%+ Completion Rate | 11,000+ Graduates