



BUSINESS PLAN

ATHE Level 4 Extended Diploma in Business and Management

Qualification Number: 603/3339/x

Overview

The ATHE Level 4 Extended Diploma in Business and Management 2018 has been designed for learners who wish to develop the skills and knowledge required for roles in junior management. They have also been developed with progression in mind and enable learners to continue on to a range of Bachelor's degrees. The addition of our GenEd pathway, if taken in combination with the ATHE Level 5 Extended Diploma in Business and Management and the ATHE Level 6 Extended Diploma in Management, allows the learner to progress onto a Bachelor's degree in the USA at Northwood University in Michigan. A range of specific units are required in order to meet the criteria.



Mandatory Units

- The Business Environment
- People in Organisations
- Financial and Management Accounting Techniques for Managers
- Communication Skills for Business

Optional units: 45 credits minimum

- Resource Management
- The Marketing Mix
- Corporate Social Responsibility
- Managing a Work-based Team Project
- Entrepreneurship
- Customer Relationship Management
- Administrative Services
- Managing Information and Knowledge
- Managing Operation
- Managing Quality

Entry Requirements

These qualifications are designed for learners who are typically aged 18 and above. For learners who have recently been in education or training the entry profile is likely to include one of following:

- A GCE Advanced level profile with achievement in 2 or more subjects supported by 5 or more GCSEs at grades C and above.
- An Access to Higher Education Certificate delivered by an approved further education institute and validated by an Access Validating Agency.
- Other related level 3 subjects such as ATHE level 3 Diplomas.
- Other equivalent international qualifications.
- Learners must also have an appropriate standard of English to enable them to access relevant resources and complete the unit assignments.





Assessment and Verification

All units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course.

Certification

The Diploma is issued by the ATHE - Awarding Organisation. UK Versity Online Limited (Number 889) is an accredited and approved delivery Centre for ATHE qualifications.

Course Material

Course material, including presentations, handouts, assignment briefs and e-books are made available to enrolled learners. In addition to this, the learners also get the course handbook and tutorial via emails to support the learning.

Online Learning

The learner sets the pace for learning and the courses are offered across an academic year basis. Although our tutors encourage the learners to make progress monthly, but this approach is flexible.

Progressions

Upon successful completion of ATHE Level 4 Diploma qualification learners will be eligible to enter the ATHE Level 5 Extended Diploma or the second year of the BA Degree in any UK University.

Fees £1250 + VAT

The fee includes registration and assessment for the course. There are no other hidden fees.

Key Facts

Awarding Body: Awards for Training and Higher Education (ATHE)

Course Duration: 6-9 Months

Method of study: Distance or Blended Learning/Full Time

Qualification Level: 4

Disclaimer

We do everything we can to ensure that information on our website is correct, however details may change and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit <https://athe.co.uk/athe-level-4-extended-diploma-in-management/>

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