

## OTHM Level 4 Diploma in Business Management (RQF)

Qualification Number: 610/0763/8

### Overview

The objective of the OTHM Level 4 Diploma in Business Management qualification is to provide learners with an excellent foundation for building a career in a range of organisations. It designed to ensure each learner is 'business ready': a confident, independent thinker with a detailed knowledge of business and management and equipped with the skills to adapt rapidly to change.

The content of the qualification is focused on:

- managing business communication
- understanding the business environment and organisations in a global context
- business functions including people management
- quantitative methods in business
- finance for managers
- research and academic writing.

The qualification is ideal for those who have started, or are planning to move into, a career in private or public sector business. Successful completion of the Level 4 Diploma in Business Management qualification will enable learners to progress to further study or employment.

### Mandatory Units

- Academic Writing and Research Skills (20 credits)
- Business Operations (20 credits)
- Communication in Business (20 credits)
- Finance and Accounting (20 credits)
- Leading and Managing Teams (20 credits)
- Operating in a Global Context (20 credits)



### Entry Requirements

- Relevant NQF/QCF/RQF Level 3 Award/Diploma or at the level of GCE/GCSE or equivalent qualification
- Mature learners (over 21) with management experience
- Learner must be 18 years or older at the beginning of the course





### Assessment and Verification

all units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course.

### Course Material

Course material, including presentations; handouts, assignment briefs and e-books are made available to enrolled learners. In addition to this, the learners also get the course handbook and tutorial via emails to support the learning.

### Online Learning

The learner sets the pace for learning and the courses are offered across an academic year basis. Although our tutors encourage the learners to make progress monthly, but this approach is flexible.

### Progressions

Successful completion of Level 4 Diploma in Business Management provides learners the opportunity for a wide range of academic progressions including OTHM Level 5 Diploma in Business Management. As this qualification is approved and regulated by Ofqual (Office of the Qualifications and Examinations Regulation), learners are eligible to gain direct entry into Year 2 of a three-year UK Bachelor's degree programmes.

### Certification

The Diploma is issued by the OTHM Qualification- Awarding Organisation. UK Versity Online Limited (Number DC1506132) is an accredited and approved delivery Centre for OTHM qualifications.

### Fees £1050 + VAT

\* The fees are per academic year and include registration, assessment and certification. There is no hidden cost.

### Key Facts

Awarding Body: OTHM Qualifications

Course Duration: 3-6 months

Method of study: Full Time / Blended / Distance Online

Qualification Level: 4

### Disclaimer

We do everything we can to ensure that information on our website is correct, however details may change and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit <https://www.othm.org.uk/othm-level-4-diploma-in-business-management.html>



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