



SAFEGUARDING POLICY

EFFECTIVE DATE : AUGUST 2015
REVIEWED BY : QUALITY MANAGER
NEXT REVIEW : NOVEMBER 2023
POLICY NUMBER : QA-15

UK Versity Safeguarding Policy

1 Purpose

1.1 To demonstrate the training provider's commitment in regard to safeguarding of Learners and staff.

1.2 To state the responsibilities of the training provider in relation to safeguarding adults with care and support needs, in response to current legislation and guidance.

1.3 To fulfil requirements of Section 175(4) of the Education Act 2002 which states that governing bodies of maintained schools (including maintained nursery schools), Publicly funded further education institutions and management committees of pupil referral units, must have regard to any guidance given by the Secretary of State.

2 Scope

2.1 The Children Act 1989 defines a child as "a person under the age of 18". This could therefore include:

- Any student up to the age of 18;
- Siblings or other family members of any student.
- Any other persons under the age of 18 participating in training provider activities on Training provider premises;

2.2 Under the Care Act 2004 safeguarding duties apply to adults (over the age of 18) who:

- have needs for care and support (whether or not the local authority is meeting any of those needs) and;
- is experiencing, or at risk of, abuse or neglect; and, as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect.

3 Key Principles

3.1 All children, and adults with care and support needs, have a fundamental right to be protected from harm.

3.2 All young people regardless of age, gender, ability, culture, race, language, religion or sexual identity have equal rights to protection.

3.3 The abuse of children, and adults with care and support needs, is a clear infringement of human rights and in many cases may be a criminal offence.

3.4 All staff have a responsibility to act on any suspicion or disclosure that indicates a child, or adult with care and support needs, is at risk of harm or at risk of being drawn into extremism.

4 Statement of Policy

4.1 The training provider recognises the need to co-operate with other agencies in the Manchester area in performing the duties required by the guidance in “Keeping Children Safe in Education”, DfES 2016, “Working Together to Safeguard Children” DfES 2015 and the Prevent Duty Guidance 2015

4.2 The training provider recognises that preventing radicalisation is part of our wider safeguarding duty and will work with the local Prevent Engagement Officer to support students who are vulnerable to being drawn into extremism or radicalisation.

4.3 The training provider will establish and maintain policies and procedures to provide a safe environment and to ensure appropriate co-operation takes place. In relation to safeguarding children the training provider will operate according to Greater Manchester Safeguarding Children’s Board, and in relation to safeguarding adults with care and support needs according to the Safeguarding Adults MultiAgency Policy and Procedures for Greater Manchester.

4.4 The Student Welfare and Safeguarding Officer and the Principal will co-ordinate and manage the procedures related to the safeguarding of children and vulnerable adults.

4.5 The training provider will ensure that its employees are fit to work with children and adults at risk and will have recruitment policies and procedures in place which follow best practice and have regard for legislation and guidance.

4.6 The training provider will ensure that all staff understand their role in relation to the protection of children, and adults with care and support needs, and will include an appropriate statement in job descriptions.

4.7 The training provider will provide induction and ongoing training / qualifications, to make managers, teaching staff and appropriate support staff aware of the signs of abuse and the training provider procedures for recording and reporting suspected abuse or concerns about other members of staff.

4.8 The training provider will deal with allegations of abuse by staff or students according to Training Provider Disciplinary Procedures as appropriate in conjunction with the Greater Manchester Procedures Manual and Safeguarding Adults Multi-Agency Policy. Allegations against staff will be reported as required in "Keeping Children Safe in Education" and to the Disclosure and Barring Service as required by the Safeguarding Vulnerable Groups Act. Allegations against the Principal will be dealt with by a member of the Management team.

4.9 The training provider will reserve the right to refuse admission to any person who may pose a risk to children or adults at risk.

4.10 The training provider will ensure that entry to programmes which include placements with relevant organisations, and lead to employment with relevant groups, is subject to a satisfactory enhanced criminal records disclosure.

5 Monitoring

5.1 Implementation of the policy will be reviewed by the Quality Manager

5.2 Any intermediate updates and actions will be shared via meetings of the Student Welfare and Safeguarding Officer and the Principal.

6 Review

6.1 The training provider will review this policy annually as required by the DfES

6.2 The training provider will continue to develop and improve processes in line with GMDSCB guidelines where these are appropriate to the FE setting.

7 Communication

7.1 This policy will be available externally through the training provider's Webpage. It will be promoted to staff at induction.

8 Supporting documentation

8.1 The following training provider documents give further guidance on the application of this policy:

- Training provider Health and Safety Procedures.
- Training provider Recruitment and Selection Policy.
- Training provider disciplinary Procedure

8.2 This Policy and the related procedures above are driven by the following legislation and guidance:

- Safeguarding Vulnerable Groups Act 2006
- Greater Manchester guidance for safer working practice for those working with children and young people in education settings 2015
- Counter Terrorism and Security Act 2015
- Revised Prevent Duty Guidance for England and Wales 2015
- Prevent Duty Guidance for further education institutions in England and Wales 2015 Adult Protection
- Care and Support Statutory Guidance Issued under the Care Act 2014 Department of Health
- Safeguarding Adults Multi-Agency Policy and Procedures for Greater Manchester 2015
- Safer Practice, Safer Learning: A whole organisational approach to safeguarding vulnerable adults for the learning and skills sector. NIACE/DfES 2007

- 8.3 Reporting. The Student welfare and DSO at UK Versity, (Danielle Al Tarifi) will use the following mechanisms to report any concerns and involve the local police and local authority contacts listed below.

If an adult or child is in immediate danger, the DSO will contact the police on 999.

If the situation does not require emergency assistance, concerns will be reported to:

Manchester Contact Centre

Telephone: 0161 234 5001 (open 24 hours a day, seven days a week)

Email: mcsreply@manchester.gov.uk

Online through: [Sign-Video](#)

More information can be found on their website at www.manchester.gov.uk/get_help_support

Approved by Ramanjeet Singh..... **August 2015**

To be reviewed Philip Hodkinson..... **Annually**

Signed  **Last date reviewed** **09/09/2023**

Signed  **date** **09/09/2023**