



ATHE Level 3 Diploma in Business English and Communication

Qualification Number: 603/6563/8

Course Overview

The Business English and Communication qualification is applied learning, integrating knowledge and understanding with the development and application of skills. It will be relevant for students intending to study a business-related undergraduate level programme or equivalent using the English medium. It will also be relevant to those in employment seeking to improve their Business Communication skills using the English language, especially for those for whom English is a second language.

Modules

The learners have to complete 4 mandatory to achieve the 60 credits.

R/618/4163 Business Communication: The Mobile, Digital, Social Workplace

Y/618/4164 Business Communication: Verbal and Non-Verbal

D/618/4165 Business English: Reading and Writing

H/618/4166 Business English: Speaking and Listening

Entry Requirements

The Level 3 Diplomas within the IAP are designed to meet the needs of learners who are progressing from study at Level 2, as well as those who are returning to learning

- Learners aged 16 or over, who have recently been in education or training
- 5 or more GCSEs at grades C and above or Grade 4 and above
- other related level 2 subjects
- other equivalent international qualifications.
- Learners will need to have appropriate Level 2 standard in English and in particular Mathematics/Numeracy





Assessment and Verification

All units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course. The learner can therefore achieve a Pass, Merit, Distinction or Fail for each unit based on the quality of the work submitted and the assessor's judgements made against the criteria provided.

Course Material

Course material, including presentations; handouts, assignment briefs and e-books are made available to enrolled learners. In addition to this, the learners also get the course handbook and tutorial via emails to support the learning.

Online learning

The learner sets the pace for learning and the courses are offered across an academic year basis. Although our tutors encourage the learners to make progress monthly, but this approach is flexible.

Progressions

Learners may progress to:

- employment or have increased opportunities for progression in their current role
- a higher level ATHE qualification at Level 4 or above, in a related subject
- the first year of a degree programme
- higher level apprenticeships

Certification

The Diploma is issued by the ATHE- Awarding Organisation. UK Varsity Online Limited (Number 889) is an accredited and approved delivery Centre for qualifications

Fees: £950* + VAT for online learning

Student Visitor Visa fees - £2750 for 6 months

* The fees include registration, assessment, teaching, and certification. There are no other hidden costs.

Key Facts

Awarding Body: Awards for Training and Higher Education (ATHE)

Course Duration: 3-6 months

Method of study: Full Time / Blended / Distance Learning

Qualification Level: 3

Disclaimer

We do everything we can to ensure that information on our website is correct, however details may change and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit- <https://www.athe.co.uk/qualifications/international-access-programme>



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